



Marriott Primary

Achieving Together

CODE OF PRACTICE FOR PARENTS, VISITORS AND EXTERNAL SPEAKERS

Adopted	17th November 2020
Signed (Chair of Governors)	<i>Steve Wilson</i>
Reviewed (Due November 2023)	
Signed (Chair of Governors)	

Visitors with Disabilities:

Disabled parking is in the main school car park. Disabled visitors should contact the school on 0116 2832433 to arrange availability for this spot.

Gates:

The pedestrian gates are closed between 9.15 am and 2.50 pm Access can be gained by pressing a buzzer to contact the office. The office can then release the gate to allow entry. The vehicle gates are closed between 8.00 am and 3.15pm. Access can be gained by pressing a buzzer to contact the office. The office can then release the gate to allow entry.

The rear playground gates are opened at 8.25 a.m. and closed at 9.00 am and again between 2.50 p.m. and 3.15 p.m.

Security:

Visitors entering the building have to use the security system, buzzer and voice box. The office is able to identify all visitors by a security camera. These practices are to ensure the safety of the school users.

Conduct on School Site by Parents, Carers and Visitors:

In order to support a calm and safe school environment the school cannot tolerate parents, carers and visitors exhibiting the following:

- Disturbing school staff and trying to speak to them whilst they are supervising children
- Breaching school security procedures, e.g. entering school gates without using the intercom system when another parent/visitor is leaving or entering
- Attempts to gain entry to any part of the school in disregard of procedure or without permission and appropriate supervision
- Disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches.
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to a member of school staff, Governor, visitor, fellow parent/carer or pupil regardless of whether or not the behaviour constitutes a criminal offence.
- Damaging or destroying school property.
- Abusive, persistent or threatening e-mails or text/voicemail/phone messages or other written communication
- Defamatory, offensive or derogatory comments regarding the school or any of the pupils/parent/staff, at the school on Facebook or other social sites. (see additional advice regarding Social Media). Any concerns you may have about the school must be made through the appropriate channels by speaking to the class teacher, the Head teacher or the

Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

- The use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Smoking and consumption of alcohol or other drugs whilst on school property.
- Should any of the above behaviour occur on school premises the school may feel it is necessary to contact the appropriate authorities and if necessary, even ban the offending adult from entering the school grounds.

We trust that visitors, parents and carers will assist our school with the implementation of this code of conduct and we thank you for your continuing support of the school

A notice (Appendix 1) is displayed in the school entrance hall and will be acted upon should there be any incidence of abusive and threatening behaviour or violence.

Use of External Agencies and Speakers:

At Marriott Primary School we encourage the use of external agencies or speakers e.g. the local vicar, imam etc. to enrich the experiences of our students; however, we will positively vet those external agencies, individuals or speakers we engage to ensure that the content is appropriate.

We ensure that visitors and speakers complement the school's values and ethos.

All External Agencies and Speakers must read the Visiting speakers agreement (see bullet points below).

Our school will assess the suitability and effectiveness of input from external agencies or individuals to ensure that:

- Any messages communicated to students support fundamental British Values and our school values.
- Any messages communicated to students are consistent with the ethos of the school and do not marginalise any communities, groups or individuals
- Any messages communicated to students do not seek to glorify criminal activity or violent extremism or seek to radicalise students through extreme or narrow views of faith, religion or culture or other ideologies
- Activities are properly embedded in the curriculum and clearly mapped to schemes of work to avoid contradictory messages or duplication.
- Activities are matched to the needs of students

We recognise, however, that the ethos of our school is to encourage students to understand opposing views and ideologies, appropriate to their age, understanding and abilities, and to be able to actively engage with them in informed debate, and we may use external agencies or speakers to facilitate and support this. Therefore, by delivering a broad and balanced curriculum, augmented by the use of external sources where appropriate, we will strive to ensure our students recognise risk and build resilience to manage any such risk themselves where appropriate to their age and ability but also to help students develop the critical thinking skills needed to engage in informed debate.



It is our policy for staff to treat everyone with respect and courtesy, and we do ask that they receive the same respect in return.

Any incidents of abusive and threatening behaviour or violence will not be accepted, and may lead to those involved being reported to the Police or banned from the premises.

Thanks for your support.

R Neill & S Crichton
Co-Headteachers