



**Marriott
Primary**
Achieving Together

Behaviour Policy: Coronavirus Addendum

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1. Scope

This addendum applies until further notice.

Unless covered in this addendum, our normal behaviour policy continues to apply.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils and staff in school

2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Claire Mannion SENCO if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them.

Altered routines for arriving or leaving the school/

All gates to be open morning and afternoon

Each class will have a designated entry and exit point:

- F1 – Cloakroom door (this is the second door as you come through the Foundation Stage gate)
- F2 – Classroom fire exits
- Year 1 – Brown door at the back of the Hall
- Year 2 Miss Kerwin – Family room
- Year 2 Mrs Johnson – Fire exit door
- Year 3 – Fire exit doors
- Year 4 – Front building doors
- Year 5 – Fire exit doors
- Year 6 Miss Harrison – Fire exit door
- Year 6 Miss Gelsthorpe – Blue KS2 door
- SEND Hub – Normal entrance

Hygiene, such as handwashing and sanitising

Staff must sanitise their hands before entering the school and at every opportunity during the day and the minute they get home.

Children must be supervised washing their hands the minute they enter the classroom, at regular times through the day (as outlined on the handwashing chart) before lunch, after lunch and before leaving for home. If complete, staff may use outside handwashing facilities with children. Hand driers must not be used. Blue towels to be used. Reminder videos on how to wash hands is expected.

Bubbles

All children have been divided into phase bubbles. These are EYFS, Year 1 and 2, Year 3 and 4, Year 5 and 6. Staff have been allocated a bubble but may be needed to move bubbles if required elsewhere in the school.

The children will remain in their bubbles throughout the day and unless going to the toilet will not move through the school. The children will only socialise with the children in their bubble, this include playtime and lunchtimes.

Lunchtime- children will eat in their bubbles. Staff are expected to eat lunch in their phase areas or outside.

Sharing any equipment or other items, including drinking bottles

The school will provide each child with their own pack of resources and should not share. Each child should bring from home their own named drinks bottle (this can be re-filled at school). Each bubble will have their own set of PE equipment. Any equipment that the children share within their bubble must be wiped down after use using a disinfectant wipe. Children should not share food from school or food brought from home. Children should not be sharing books, if children are reading books the outside cover should be wiped down after use. Staff should be careful to wash their hands/use sanitiser after handling books or resources that the children have touched.

Moving around the school

When moving through corridors children should be encouraged to observe 2 metre distance from staff members. It is recognised that this is very difficult for young children and gentle reminders is enough. Many of the corridors at Marriott are very narrow and it is not possible to socially distance. If you see someone approach at one end of a corridor, try to step into a classroom. bay or turn your face to the wall to reduce transmission risks. Bubbles of children should not pass in narrow corridors, wait and move into a classroom.

Good Hygiene

All classrooms have been provided with a yellow swing bin for tissues, which will be double bagged when emptied ('catch it, bin it, kill it'). Encourage the children to sneeze into their elbows and immediately wash their hands. Talk to the children about not spitting. Talk to the children about avoiding touching their mouth, nose and eyes with hands. Watch videos on handwashing and the importance of staying in their 'bubbles'. Adults should accompany children in twos to the toilet, you should not enter the toilet but instruct from outside. Children to flush the toilet, wash hands using soap and for the required amount of time.

Coronavirus Symptoms

Talk to the children about the coronavirus symptoms and encourage them to tell an adult if they are experiencing any of symptoms, or if they feel very warm, or have a sore stomach.

Procedures

The family room has been set aside as the sick bay area/ isolation room. If a child becomes unwell you should phone the office immediately and ask them to phone for a parent/carer to collect asap. Mrs Crichton, Ms Neill or Mrs Tucker should be contacted. An adult should accompany the child to the Covid Isolation room, please avoid holding hands with the child but reassure with your voice. If the child is coughing or being sick put on PPE. If the child has been sick in the classroom, the adult dealing with the child should put on PPE equipment and as soon as possible move the child to Covid Isolation Room to be made comfortable. Members of staff must try to ensure that they are 2 metres away from the parent/carer.

Breaks or play times, including where children may or may not play

Staff need to explain to children that they can only play in set areas and with their bubble. Staff members must refer to the school plan and stick to the time and area they have been allotted. If children go to the toilet they must go in twos and if possible be accompanied and handwashing procedures followed. Apart from EYFS, children are to sit facing forward both in the classroom and at lunchtimes.

Comforting children who are nervous, upset or injured

Children in F1, F2 and Yr1 do not understand social distancing or the significance of the coronavirus pandemic. Our expectations are that adults will adapt to the children's needs. Encourage the children not to hug, hold each other's hands or yours, encourage children to use their outstretched arms as the area they need to observe, give gently reminders about wiping their nose onto a tissue, sneezing into their elbow and the need to wash their hands regularly. Social stories will help to guide the children to follow the new procedures.

First aid procedures must still be followed and further information on any amendments/ modifications are included in the whole school risk assessment. With regards to bumped heads, wrist bands must still be applied. If the child is unable to attach these themselves, please use PPE to do so.

2.2 Rewards and sanctions for following rules

Children returning from long periods of time away from school will understandably be nervous and may initially display previously unseen behaviour. The anxiety surrounding the Coronavirus and the changes to the school layout, classroom and day will add even further stress to the children, parents and members of staff.

It is up to all adults working with the children to present themselves in a calm and relaxed manner, trying to build into the day as many opportunities for the children to talk about how they are feeling about the situation whilst at the same time having time for fun and laughter. For many bubbles the children will have to get to know unfamiliar staff and that again is stressful for children, especially if they have SEND or SEMH needs.

Mrs Mannion has completed risk assessments for all children attending The Hub. For help with any child on the SEND register please contact Mrs Mannion.

Positive behaviour techniques should be the primary focus and staff can make use of the 6 Marriott Merits categories on Class Dojo. These can be easily imported from classes for quick set-up; see Mr Barwell for help.

To address low level behaviour issues, staff should use 'Good to be Green.' For yellow and red behaviour, staff should record these on Sleuth ensuring that actions and comments are included where appropriate.

Incidents of behaviour that escalate beyond low-level will result in a child being sent to another classroom (usually your year group partner). If upon return, behaviour has not improved then the child will be sent to phase leader (or SLT member in bubble due to COVID-19). If behaviour still does not improve, the child should be sent to Deputy or Headteachers.

Overall responsibility for monitoring behaviour still rests with the following:

- Foundation Stage- Helen Johnson/Jo Carnall
- Years 1 and 2 - Hazel Tucker/Chris Barwell
- Years 3 and 4 - Vicky Jenkinson/Janet Gelsthorpe
- Years 5 and 6 - Daniel Goldberg/Helen Stevens

Good to be Green

We will use the principles of the Good to be Green, using positive praise and reinforcement at all times.

EYFS use the sunshine/cloud recording system to promote good behaviour.

Dojo points can be used. Please do not use stickers but you could use points on the board for extra play.

Please remember that it is not an expectation that children in EYFS or Year 1 to be able to follow social distancing, work independently or be able to stay seated at tables for any length of time.

Some children in the SEND Hub may also struggle to follow social distancing depending on their needs and struggle to stay seated.

The expectation is that Year 6 will be able to follow social distancing and be able to remain at their tables and work independently.

We do not need to use the Good to be Green cards, simply reinforce the principles with the children. Please refer to the strategies in the Behaviour Policy. With careful management we will aim to avoid moving passed the Amber stage but SLT should be involved from an early if staff members feel the child's behaviour is not recovering. If a child has not followed instructions, and members of staff are concerned about the safety of other children or members of staff, parents will be contacted and if necessary a fixed exclusion will be applied.

Health and Safety

Children cannot be removed from their group to spend time with another bubble but can have a time out within their classroom or within other classes in their bubble.

If a member of staff is struggling with a particular child, and has never worked with that child before, please talk to a senior leader within the year group before speaking to a parent or preceding on the Good to be Green process. There could be something you are unaware of.

If poor or unexplained behaviour persists, please contact parents/carers, there could be issues outside of school that we are not aware of and the child has not spoken of.

2.3 Changed rules

As long as this addendum applies, we will alter the following school rules.

Expectations for Attendance

The [latest government guidance](#) says attendance will be mandatory from September. We will therefore revert back to our normal expectations for attendance; please see the school attendance policy for further details. However, in the case of a lockdown, we will follow the government guidance on attendance of keyworker and vulnerable and SEND children.

Uniform

Children are asked to wear school uniform every day. We want the children to change their clothes on a daily basis and staff should not make reference to clothes or shoes unless they are deemed inappropriate or dangerous. If pupils cannot wear their full uniform, parents should contact the school office.

3. Expectations for pupils at home

3.1 Remote learning rules

Please refer to the Remote Learning Policy for more information.

If pupils are not in school, we expect them to complete their work as set by their teachers through Class Dojo and through live-stream sessions.

Parents should contact Mrs Mannion (SENCO) if they think their child might not be able to complete work set by the class teacher, so we can consider alternative arrangements with them.

It is recognized that at Marriott many families do not have tablets or laptops or access to the internet. That if they do have the correct equipment they may be sharing with parents and sibling and may not be able to access their work easily.

We want our parents to feel they can contact us if they are struggling with home learning and advice and alternative work will be provided. A separate SEND hub has been created on Class Dojo and children across the school have been invited to access this work.

Expectations from School to Parents

- Be contactable at all times, provide the office with 3 current phone numbers.
- Engage with your child's learning on Class Dojo, live-stream sessions or through the website and home learning packs.
- If phoned from the school, please answer and let the class teacher/Senior leader talk to your child.
- Seek help if you need it, from teachers or teaching assistants
- Alert teachers if you are not able to complete work or you feel it is inappropriate for your child
- Use proper online conduct, such as using appropriate language in messages

3.2 Dealing with problems

If there are any problems with pupils/parents adhering to rules around remote learning, parents will be contacted and if necessary the child or parent will be removed from Class Dojo or from live-stream sessions. An acceptable use agreement is in place and has been shared with parents.

4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every term by Ruth Neill and Sheila Crichton, Headteacher. At every review, it will be approved by the full governing body.

5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy
- Health and safety policy
- PE
- Risk assessment
- Remote Learning policy