

How can I use a spreadsheet across the curriculum?

Word

Definition

Key Knowledge and Concepts

Unit 5.3

Spreadsheets

Hypothesis

A prediction or possible explanation for a question that needs to be Investigated.

Here are some of the buttons that you will use:

Produce

To come up with

Convert

To change from one thing to another

Budgeting

Understanding how much money you have and how much you spend

A spreadsheet is a way of showing data in rows and columns, using boxes called cells. It is used to do calculations such as finding the total, multiplying and dividing. It can also be a clear way of representing information, using charts and tables.

To be more efficient, use these keyboard shortcuts: